



Immediate opening

Bilingual Early Childhood program coordinator:

The Early Childhood Family Resource Centre of Westmorland-Albert Inc

Area of work: Moncton-Dieppe

Are you fully bilingual, enthusiastic, self-motivated, creative, and positive and love to work with families and young children in a fun environment...

This position could be the one you are looking for.....

General Responsibilities:

The (CAPC) Program Coordinator is involved in planning, coordinating, scheduling and animating programs and is responsible to:

Create a supportive, fun and healthy environment for families

Support and educate parents and their children

Work as a team with other staffs

Collaborate with community partners in Early Years sector

Follow the Family Resource Centre guidelines based on best practices

Respect confidentiality, organization's work code ethics, mission and values

Education and training:

A college diploma in Early Childhood Education or a University degree in Social Sciences, Social Work ,Education or equivalent, or a combination of education and related experience. Training and experience as parenting program facilitator will be considered an asset. Great Knowledge or training in New Brunswick Early Learning new curriculum.

Mandatory: Criminal check, first aid course, valid driver's license and reliable car.

Salary: negotiable according to qualifications and work experience.

Hours of work: 30 hrs. + Weekly

We thank all applicants for their interest in applying for this position

Only successful candidates will be contacted.

Please, send your resume to: claire.labelle@frc-crf.com **before August 29th, 2018**

Web site: www.frc-crfmoncton.com